

ANNAUL ACTION PLAN 2025

S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame (Quarterly)				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.
AGRICULTURE AND RURAL DEVELOPMENT															
1.	Economic Development	Agricultural Services and Management	Carry Out Home and Farm Visits	Municipal Wide					14,000.00				✓	Municipal Assembly	Agric. Department
2.	Economic Development	Agricultural Services and Management	Policy Planning, Budgeting, Monitoring and Evaluation	Municipal Wide						1,000.00			✓	Municipal Assembly	Agric. Department
3.	Economic Development	Agricultural Services and Management	Organize Quarterly Management Meetings and Annual Performance Review Meeting	Municipal Wide						4,000.00			✓	Municipal Assembly	Agric. Department
4.	Economic Development	Agricultural Services and Management	Promotion of Private Sector Investment in Agriculture	Municipal Wide						2,000.00			✓	Municipal Assembly	Agric. Department
5.	Economic Development	Agricultural Services and Management	Train Farmers & Staff on Catfish, Mushroom and Snail Production (LED).	Municipal Wide						15,000.00			✓	Municipal Assembly	Agric. Department
6.	Economic Development	Agricultural Services and Management	Supervise and Monitor the implementation of Biosecurity Measures	Municipal Wide						2,000.00			✓	Municipal Assembly	Agric. Department
7.	Economic Development	Agricultural Services and Management	Establish demonstration on Crops and Livestocks.	Municipal Wide						4,000.00			✓	Municipal Assembly	Agric. Department
8.	Economic Development	Agricultural Services and Management	Maintenance and Running Cost of vehicle	Municipal Wide						2,000.00			✓	Municipal Assembly	Agric Dept.
9.	Economic Development	Agricultural Services and Management	Organize TEDMAG Trainings for Staff for Capacity Building	Municipal Wide						8,000.00			✓	Municipal Assembly	Agric Dept.
10.	Economic Development	Agricultural Services and Management	Climate Change Mitigation and Resilience Scheme	Municipal Wide						3,000.00			✓	Municipal Assembly	Agric Dept.

11.	Economic Development	Agricultural Services and Management	Training of Farmers and Staff on Small Scale irrigation Scheme	GCMA						1,000.00				✓	Municipal Assembly	Agric Dept.
12.	Economic Development	Agricultural Services and Management	Monitor activity implementation by Director of Agric, MAO, MCE and MCD	GCMA						2,000.00				✓	Municipal Assembly	Agric Dept.
13.	Economic Development	Agricultural Services and Management	RELC Meeting	GCMA						7,000.00				✓	Municipal Assembly	Agric Dept.
14.	Economic Development	Agricultural Services and Management	Anti-Rabies Vaccination	GCMA						10,000.00				✓	Municipal Assembly	Agric Dept.
15.	Economic Development	Agricultural Services and Management	Collect Weekly Market Data on Agric Commodities and Educate Market Women on Proper Handling of Foods and Vegetables.	GCMA						1,000.00				✓	Municipal Assembly	Agric Dept.
16	Economic Development	Agricultural Services and Management	Farmers Day Celebration	GCMA						60,000				✓	Municipal Assembly	Agric Dept.
17.	Economic Development	Agricultural Services and Management	Construction of Vertinary Clinic at Anyaa, Chantan and Assembly Premises.	GCMA						100,000				✓	Municipal Assembly	Agric Dept.
18.	Economic Development	Agricultural Services and Management	Organise training for 6 women groups on Agro processing, packaging and value addition as a source of alternative livelihood (LED)	GCMA						12,000				✓	Municipal Assembly	Agric Dept.
S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame Quarterly				Budget (Cost)		Programme Status			Implementing Department		
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.	
TRADE, TOURISM AND INDUSTRIAL DEVELOPMENT																
1.	Economic Development	Trade, Industry and Tourism Services	Ga Central Staff goes Traditional. Cultural Talks on preservation of cultural diversity.	Municipal Wide						7,000.00				✓	Culture &Tourism	Community members and Asembly members

2.	Economic Development	Trade, Industry and Tourism Services	Skilled Training workshop on Liquid soap making	Municipal Wide					12,000.00			Spons orship		✓	Culture &Touris m	EDUC.
3.	Economic Development	Trade, Industry and Tourism Services	Homowo Festival for Sowutuom traditional area	Municipal Wide					12,000.00				✓		Culture &Touris m	Regional and National Office
4.	Economic Development	Trade, Industry and Tourism Services	Peace Choral Musical concert for Senior High Schools.	Municipal Wide					7,000.00					✓	Culture &Touris m	Community members and Asembly member.
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COOPERATIVES																
1.	Economic Development	Co-operatives	Sensitization and Education of 5 Credit Unions 12 groups	GCMA					7,000				✓		DOC	NCCE/ Non-Formal
2.	Economic Development	Co-operatives	Registration 6 of Study Groups	GCMA					3,000		2,000		✓			NCCE/Agric Dept.
3.	Economic Development	Co-operatives	Train Executives of Co-operative societies on financial management and group dynamic.	GCMA					9,000.00				✓		DOC	NCCE/Agric Dept.
4.	Economic Development	Co-operatives	<u>Audit</u> 4 Credit Unions: 5 Transport / 4 artisans Societies:	GCMA							5,000		✓		DOC	Co-operative Credit Unions Associations
5.	Economic Development	Co-operatives	Quarterly Inspection of the accounting books of 15 Co-operative societies.	GCMA					4,000				✓		DOC	Co-operative Credit Unions Associations
6.	Economic Development	Co-operatives	Conflict Resolution	GCMA					5,000						Cop.	GCMA
S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)		Programme Status			Implementing Department		

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BAC															
1.	Economic Development	BUSINESS ADVISORY CENTRE	Training of MSMEs on KAIZEN principles	Municipal Wide						8,000.00			✓	BAC	GCMA
2.	Economic Development	BUSINESS ADVISORY CENTRE	Training of MSMEs on financial management	Municipal Wide						7,000.00			✓	BAC	GCMA
3.	Economic Development	BUSINESS ADVISORY CENTRE	Facilitate MSMEs access to Business Regularization	Municipal Wide						7,000.00			✓	BAC	GCMA
4.	Economic Development	BUSINESS ADVISORY CENTRE	Conduct Business Counseling and Extension Service	Municipal Wide						7,000.00			✓	BAC	GCMA
5.	Economic Development	BUSINESS ADVISORY CENTRE	To Organize entrepreneurial programme	Municipal Wide					6,000.00				✓	BAC	GCMA
6.	Economic Development	BUSINESS ADVISORY CENTRE	Organize Business Counseling and Advisory Service						4,000				✓	BAC	GCMA
7.	Economic Development	BUSINESS ADVISORY CENTRE	Facilitate Regularization of informal business with various regulatory bodies							5,000			✓	BAC	GCMA
8.	Economic Development	BUSINESS ADVISORY CENTRE	OSHEM (Occupational, Safety, Health and Environment)							3,000			✓	BAC	GCMA
9.	Economic Development	BUSINESS ADVISORY CENTRE	Formalization of Business						5,000				✓	BAC	GCMA

SOCIAL DEVELOPMENT

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SOCIAL WELFARE AND COMMUNITY DEVELOPMENT															
1.	Social Services Delivery	Social Welfare and Community Services	Liaise with the Police, Hospital and prepare social investigation and home study reports for Regional S.W office in favor of missing, abandoned and vulnerable children	Anyaa, Sowutuom						6,000			✓	S.W	C.D
2.	Social Services Delivery	Social Welfare and Community Services	Day Care: Supervision, monitoring and facilitation of the registration of Day Care Centres.	Municipal Wide						3,000			✓	S.W	C.D
3.	Social Services Delivery	Social Welfare and Community Services	Manage child protection Cases	Municipal Wide						7,000		✓		S.W	C.D
4.	Social Services Delivery	Social Welfare and Community Services	Facilitate the implementation of LEAP	Municipal Wide						4,000			✓	Anyaa Zonal Council	Environmental Health
5.	Social Services Delivery	Social Welfare and Community Services	Identify and Register PWDs	Municipal Wide					5,000				✓	Anyaa Zonal council	SW/CD
6.	Social Services Delivery	Social Welfare and Community Services	Facilitate skills training Programs for PWDs	Municipal Wide						4,000			✓	Anyaa Zonal council	Environmental Health
7.	Social Services Delivery	Social Welfare and Community Services	Undertake sensitization on child labor	Anyaa market Chantan market					2,000				✓	Anyaa Zonal council	Social Welfare & Community Development
8.	Social Services Delivery	Social Welfare and Community Services	Create awareness through public Education on Gender Base Violence	Ablekuma. Anyaa, Tabora and Chantan						4,000		✓		Anyaa Zonal	SW/CD
9.	Social service Delivery	Social Welfare and Community Services	In-service training of Staff	Main office, Anyaa and Chantan zonal council						3,000		✓		S.W	C.D

10.	Social service Delivery	Social Welfare and Community Services	Train women/youth group in income generating activities within the municipality.	Sowutoum, Santa Maria, Awoshie,Ableku ma and antie Aku						2,000			✓		CD	CD
11.	Social Services Delivery	Social Welfare and Community Services	Facilitate registration of NHIS for vulnerable and indigenes	Municipal Wide						6,000			✓		S.W	C.D
12.	Social Services Delivery	Social Welfare and Community Services	Facilitate the roll out of the child protection toolkits through community engagement and dialogue and 8 schools within the municipality.	Municipal Wide					7,000				✓		CD	GES
13.	Social Services Delivery	Social Welfare and Community Services	Sensitization on child trafficking	Municipal Wide					3,000				✓		SW	CD
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HEALTH AND HEALTH SERVICE																
1.	Social Services Delivery	Public Health Services	To procure 2 laptops, 3printers, 4 swivels, 1 Executive Office Cabinet, 1 Executive Office Desk, 2 Office Desk, 1 Air Conditioner	Municipal Wide						35,000			✓		Municipal Health Directorate	GHS
2.	Social Services Delivery	Public Health Services	To organize training on health staff on screening practices at OPD’S and high yield targeted sites in the community.	Municipal Wide					✓	15,000	✓	✓			Municipal Health Directorate	Health Facility
3.	Social Services Delivery	Public Health Services	Building of an incinerator in the Municipality to manage infectious waste from health facilities.	Municipal Wide						80,000.00		✓			GCMA	Municipal Health Directorate
4.	Social Services Delivery	Public Health Services	Procurement of a back-up power plant for to forestall any challenges that will interfere with maintenance of cold chain.	Municipal Wide						2,000.00	✓		✓		GCMA Health Directorate	Health Directorate

5.	Social Services Delivery	Public Health Services	Conducting my first day at school activities and screening of preschool and secondary school students.	Municipal Wide					✓	5,000.00	✓			GCMA	Ga Central Health facilities
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EDUCATION AND TRAINING

S/N	Programme	Sub-Programme	Broad Activity	Location	Time frame				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.
1.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize My First Day at School.	Municipal Wide						4,000.00				GES	GCMA
2.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize Annual School Census.	Municipal Wide					27,350.00					MED	GCMA
3.	Social Services Delivery	Education, Youth, Sport and Library Services	Organise Mock Examination for JHS final year student.	Municipal Wide					6,000.00					MED	
4.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize Municipal Presidential Awards	Municipal Wide					5,000.00					MED	
5.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize Examination for JHS final year students.	Municipal Wide					9,000.00				✓	GES	GCMA
6.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize Municipal Presidential Awards.	Municipal Wide					4,000.00				✓	GCMA	GES
7.	Social Services Delivery	Education, Youth, Sport and Library Services	Educate Students on Health Issues and celebrate Girls' Education Week	Municipal Wide					5,000.00				✓	MED	
8.	Social Services Delivery	Education, Youth, Sport and Library Services	Skills Training for Girls in Basic Schools	Municipal Wide					5,000.00			✓		MED	
9.	Social Services Delivery	Education, Youth, Sport and Library Services	Conduct Basic School (Public and Private) monitoring activities.	Municipal Wide									✓	MED	
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10.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize Science, Technology, Mathematics and Innovative Education (STMIE) Clinic	Municipal Wide						10,000.00					MED	
11.	Social Services Delivery	Education, Youth, Sport and Library Services	Screening of KG 1 Newly Admitted Pupils in Basic Schools for Disabilities	Municipal Wide						5,000.00			✓		MED	
12.	Social Services Delivery	Education, Youth, Sport and Library Services	Improve access to school infrastructure	Municipal Wide						4,000.00			✓		GES	GCMA
13.	Social Services Delivery	Education, Youth, Sport and Library Services	Organize Rugby Clinic and fun games for schools	Auntie-Aku						5,000			✓		GCMA Sports Unit	GES

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT

S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.
WORKS															
1.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of 3-storey Health facility	Ablekuma-Abase					774,437.80				✓	Works	Health
2.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction, Continuation and Completion of 2-Storey, Unit-Unit Classroom Complex with 2No. Washrooms, 3No. Offices and Store-rooms (6-Unit Classroom, first floor -phase II on Abeka Motor-way Basic School.)	Chantan					624,515.23	146,491.23			✓	Works	Education
3.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of 2-storey, 6-unit classroom Block (3-Unit Classroom block, Ground Floor-Phase I) on Grata D Cluster of schools.	Awoshie							800,000.00		✓	Works	Education
4.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Emergency Re-roofing of Emmaus Methodist School Building	Anyaa						12,172.54			✓	Works	Education
5.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Emergency Rehabilitation of Zonal Council	Anyaa						59,459.40			✓	Works	Education

LEGACY PROJECTS															
1.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction and completion of 3-Storey Hospital at Abease	Abease					3,200,000.00				✓	Works	Health
2.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Rehabilitation of Ground Floor and Construction 1No. 6-Unit CBL of Abeka Motorway Basic School, Chantan	Chantan					1,300,000.00				✓	Works	Education
3.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Provision for the purchase of proposed school land at agape	Agape					700,000.00				✓	Works	Education
4.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of 3-Storey, 18 Unit Classroom Block with Ancillary Facilities at Agape	Agape					4,070,893.27				✓	Works	Education
5.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of 10No. Small Water Supply Stations within the Municipality	GCMA					4,400,000.00				✓	Works	GCMA
S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.
6.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of Community Clinic	Ablekuma						89,433.01			✓	Works	Health
7.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Rehabilitation of St. Justin Anglican KG School	Ablekuma						100,000.00			✓	Works	Education
8.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Emergency Rehabilitation of M/A 1&2 Basic School	Anyaa						40,000.00			✓	Works	Education
9.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Installation, Maintenance and upgrading of streetlights within the municipality.	Municipality					15,000.00	12,200.00			✓	Works	Municipality wide
10.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Renovation of CHIPs Compound	Olebu					78,046.08				✓	Works	Health
11.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of 2-Storey Fire Service building	Anyaa						20,000.00			✓	Works	GCMA
12.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Maintenance, Rehabilitation and Enhancement of Office	GCMA					100,000.00				✓	Works	Admin.

			Buildings within the Municipality.												
13.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Rehabilitation of Existing Six Unit Classroom Block, Ground floor	Chantan					87,100.89	80,400.83			✓	Works	Education
14.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Technical Service (Production of Tender and Contract Documentations and Working Drawing)	Municipality					21,000.00				✓	Works	Admin.
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URBAN ROADS															
1.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Dredging works	GCMA					110,000			✓		Urban Roads	GCMA
2.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Desilting works	GCMA						120,000		✓		Urban Roads	GCMA
3.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of drains	GCMA						130,000		✓		Urban Roads	GCMA
4.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construction of culvert	GCMA					240,000			✓		Urban Roads	GCMA
5.	Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Rehabilitation of roads	GCMA						150,000		✓		Urban Roads	GCMA
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PHYSICAL PLANNING															
1.	Infrastructure Delivery and Management	Physical Planning	Organize 12 Technical Sub/site inspection Committee meeting by the end of 2025.	GCMA						66,420.00			✓	Physical planning	Spatial Planning

															committee members
2.	Infrastructure Delivery and Management	Physical Planning	Street Naming and Property Addressing Exercise	Awoshie, Anyaa,-East and West, Lomnava										Physical planning	Street Naming committee members
3.	Infrastructure Delivery and Management	Physical Planning	Organize 12 Land Use and Spatial Planning Committee Meetings by the end of 2025	Municipal wide						93,84 0.00			✓	Physical planning	Land Use and Spatial Committee
4.	Infrastructure Delivery and Management	Physical Planning	Preparation of Local Plans for a fast-developing area by the end of 2025 and get it approved.	OLEBU (Phase 1&2)							44,800.00			Physical planning	Land Use and Spatial Committee
5.	Infrastructure Delivery and Management	Physical Planning	Improvement in building permit within 30 days turnaround time.	Municipal wide									✓	Secretariat	Land Use and Spatial Committee
6.	Infrastructure Delivery and Management	Physical Planning	Provide professional advice to aggrieved clients on Spatial Planning							10,80 0.00				Physical planning	Planning and Building Inspectorate
7.	Infrastructure Delivery and Management	Physical Planning	Revise and Update to Scale Existing Local Plan into an approved Address Map by the end of 2025	Ablekuma						32,00 0.00				Physical planning	Land Use and Spatial Committee
8.	Infrastructure Delivery and Management	Physical Planning	Capacity Building for Four (4) Personnel in Smart workplace training	Staff of PPD						30,250			✓	MIS	Staff of the Department
9.	Infrastructure Delivery and Management	Physical Planning	Capacity building in permit Data base.	GCMA						10,000				Physical Planning	Staff of the Department
10.	Infrastructure Delivery and Management	Physical Planning	Procure Fuel Coupons and Tablet for field work						18,000.00					Physical Planning	GCMA
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ENVIRONMENTAL HEALTH															

1.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Domiciliary premises inspection	Municipal Wide						240,000.00		✓		EHSU	Zoom lion
2.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Sensitization on Environmental Sanitation in churches	Municipal Wide						40,000.00		✓		EHSU	GCMA
3.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Food Hygiene Education	Municipal Wide					100,000.00			✓		EHSU	MOH Zoom lion
4.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Mass screening of food handlers	Municipal Wide						25,000.00		✓		EHSU	GCMA
5.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Noise pollution sensitization (for churches, mosques, information centers, mills etc)	Municipal Wide						60,000.00		✓		EHSU	GCMA
6.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Prosecution of sanitary offenders	Municipal Wide						50,000.00		✓		EHSU	Transport, taskforce
7.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Monitoring of Solid waste service providers	Municipal wide						36,400.00		✓		EHSU	Anyaa zonal council
8.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Monitoring of sachet water produces	Municipal wide						10,000		✓		EHSU	GCMA
9.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	School Health inspection	Municipal wide								✓		EHSU	GCMA
10.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Hospitality Premises Inspection	Municipal wide								✓		EHSU	GCMA
11.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Sensitization on Air quality	Municipal wide								✓		EHSU	GCMA
12.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Quarterly Clean up exercises	Municipal wide								✓		EHSU	GCMA
13.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Domiciliary premises inspection	Municipal Wide						120,000		✓		EHSU	GCMA
14.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Desilting of drains	Municipal wide						60,000		✓		EHSU	GCMA

15.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Stakeholder engagements	Municipal wide						10,000		✓		EHSU	GCMA	
16.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Taskforce to monitor indoctrinate dumping hotspots	Municipal wide						25,000		✓		EHSU	GCMA	
17.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Market Sanitation	Municipal wide						15,000		✓		EHSU	GCMA	
18.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Resolution of sanitary complaints	Municipal wide						40,000		✓		EHSU	GCMA	
19.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Evacuation of waste at unauthorized places	Municipal wide						80,000		✓		EHSU	GCMA	
20.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Monitoring of public toilet facilities	Municipal wide						10,000		✓		EHSU	GCMA	
21.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Noise nuisance control	Municipal wide						20,000		✓		EHSU	GCMA	
22.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Management of solid waste in public schools	Municipal wide						80,000		✓		EHSU	GCMA	
23.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Sensitization on cholera prevention	Municipal wide						10,000		✓		EHSU	GCMA	
24.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Monitoring of solid waste service providers	Municipal wide						20,000		✓		EHSU	GCMA	
25.	Infrastructure Delivery and Management	Environmental Health and Sanitation Services	Disinfection of public schools	Municipal wide						40,000		✓		EHSU	GCMA	
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NADMO																
1.	Management and Administration	Disaster Prevention and Management	Capacity Building	Municipal Wide						19,457.00		GCMA		Yes	NADMO	GNFS

2.	Management and Administration	<i>Disaster Prevention and Management</i>	Fire Education in Schools, Churches, Markets, Filling Stations, Mosques and communities within Municipality.	Municipal Wide					8,712.00		GCMA		Yes	NADMO	GNFS
3.	Management and Administration	<i>Disaster Prevention and Management</i>	Conduct Public education on fire within the Markets in the Zonal area	GCMA						1,000.00			Yes	NADMO	Anyaa zonal council
4.	Management and Administration	<i>Disaster Prevention and Management</i>	Identification and Mapping of Flood Prone Areas and Save Havens	GCMA					10,450.00		GCMA		Yes	NADMO	PPD
5.	Management and Administration	<i>Disaster Prevention and Management</i>	Greening the Environment	GCMA					36,300.00		GCMA		Yes	NADMO	FORESTRY
6.	Management and Administration	<i>Disaster Prevention and Management</i>	Capacity Building on Climate Change, Flood, Cholera and Livelihood for Staff and DVG's	GCMA					21,780.00		GCMA	Yes		NADMO	HR
7.	Management and Administration	<i>Disaster Prevention and Management</i>	Public Education on Flood, Cholera, Climate Change, And Flood Disaster Management Plan	GCMA					14,520.00		NADMO		Yes	NADMO /	NCCE
8.	Management and Administration	<i>Disaster Prevention and Management</i>	Flood Impact Assessment on Livelihood and Support for Affected Victims	GCMA					1,320.00		GCMA		Yes	NADMO /	NGO'S
9.	Management and Administration	<i>Disaster Prevention and Management</i>	IDDR (International Day for Disaster Reduction).	GCMA					9,900.00		GCMA		YES	NADMO	ADMIN
10	Management and Administration	<i>Disaster Prevention and Management</i>	Inspection of Fire Safety Indicators at The Gas / Fuel Filling Stations	GCMA					15,730.00		GCMA		YES	NADMO	GNFS
11.	Management and Administration	<i>Disaster Prevention and Management</i>	Monitoring / Evaluation	GCMA					9,240.00		GCMA		YES	NADMO	HR

12.	Management and Administration	Disaster Prevention and Management	Disaster Management Committee Meeting	GCMA					26,400.00		GCMA		YES	NADMO	
13.	Management and Administration	Disaster Prevention and Management	Identification and mapping of flood hotspots.	GCMA					14,520.00					NADMO	GCMA
14.	Management and Administration	Disaster Prevention and Management	Identification of quarry sites within the municipality in order to educate stakeholders on safety practices.	GCMA					1,320.00					NADMO	GCMA
15.	Management and Administration	Disaster Prevention and Management	Identify damaged roads and drains for reconstruction.	GCMA					9,900.00					NADMO	GCMA

GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.
BUDGET AND RATING UNIT															
1.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Composite Budget Review	GCMA						15000.00				Budget Unit	All Heads of Department
2.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Quarterly Budget Committee Meeting	GCMA						28000.00				Budget Unit	All Heads of Department
3.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Production Workshop on Budget Preparation	GCMA					60000.00					Budget Unit	
4.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Stakeholder Engagement with Rate Payer Groups on FFR	GCMA						60,000.00				Budget Unit	All Heads of Department and Rate Payers
5.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organize Departmental Budget Hearings	GCMA						20,000.00				Budget Unit	All Heads of Department

6.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Conduct Quaterly Monitoring Exercise	GCMA					5,000.00				MBO	ALL HEADS OF DEPARTM ENT
7.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Preparation Of 2025 RIAP	GCMA					5,000.00				MBO	ALL HEADS OF DEPARTM ENT
8.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Implementation Of 2025 RIAP	GCMA					5,000.00				MBO	ALL HEADS OF DEPARTM ENT
9.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Billing, Sorting and Printing	GCMA					80,000.00				MIS	MBO MFO
10	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Gazetting of FFR	GCMA					25,000.00				MBO	
11.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	A) Organize Regular RIAP Implementation Committee Meetings.	GCMA					10,000.00					
12.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	B) Integrate All Revenue Data into Comprehensive Database and Update for Budgetary Purposes. B) Collaborate With MIS Etc To Create and Maintain Reliable Comprehensive Revenue Database	GCMA					60,000.00				MIS	MBO/ MFO
13.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	C) Periodic Revenue Data Verification to Support Quality Database	GCMA					8,000.00				MIS	MBO MFO
14.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	D) Ensure the regular Valuation and Revaluation of All Properties for Effective Revenue	GCMA				400,000.00					MIS	MBO MFO

			Forecasting/ Targeting.												
15.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	E) Coordinate The Preparation, Review and Implementation of RIAP (Plan & Reports) Including Revenue Target Setting in Collaboration with MFO and Revenue Head.)	GCMA					10,000.00					MIS	MBO MFO
16.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	F) Attend Sub- Committees, G/A And Other Committee Meetings.	GCMA											
17.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	G) Financial Report Analysis for Management Decision Making.	GCMA										MFO	MIS
18.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	H) Capacity Building for Staff - (Financial Management Including Public Financial Management Laws)	GCMA										MFO	MIS
S/N	Programme	Sub-Programme	Broad Activity	Location	Time frame (Quarterly)				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Othe rs	New	On- Going	Lead	Coll.
PROCUREMENT															
1.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Advertise on PPA website and Advertisement in the Dailies	GCMA					3,500.00		✓			Procure ment	Ext, PPA, Dailies
2.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Preparation of Annual Procurement Plan and Quaterly Updates.	GCMA					8,000.00		✓			Procure ment	Finance Budget and other User Dpt.

3.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Posting of Procurement Plan and Updates on PPA website	GCMA						10,000.00		✓		Procurement	PPA
4.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Entity Tender Committee Meetings	GCMA						25,000.00		✓		Procurement	Finance, Budget
5.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Minutes of ETC Meetings, Tender Opening and Evaluation reports	GCMA						8,000.00		✓		Procurement	Admin
6.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Capacity Building for Procurement Staff	GCMA						10,000.00		✓		Procurement	HR
DEVELOPMENT PLANNING															
1.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organized and trained MPCU members on NDPC guidelines							22,000.00				Development planning	GCMA
2.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Initiated and coordinated the process of the action Plans, Budget and implementation of the development projects / plans							15,000.00				Development planning	GCMA
3.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Initiated and prepared community development / zonal plans							13,200.00				Development planning	GCMA
4.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organized stakeholders meeting on the Revised MTDP and all of the Assembly's development projects							55,000.00				Development planning	GCMA
5.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Conduct Socio – economic and spatial studies database development							27,500.00				Development planning	GCMA

6.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Carry out studies on the Mobilization of human and physical resources for development in the Municipality						16,500.00				Develo pment plannin g	GCMA	
7.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Monitor and evaluate all development policies, programmes and projects in the municipality						22,000.00				Develo pment plannin g	GCMA	
8.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Coordinate the preparation and submission quarterly progress reports						3,300.00				Develo pment plannin g	GCMA	
9.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Coordinate the preparation and submission annual progress reports						2,750.00				Develo pment plannin g	GCMA	
10.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organize MPCU meetings to coordinate and harmonise sector plans / activities						11,000.00				Develo pment plannin g	GCMA	
11.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise development planning sub-committee meetings to ensure equitable distribution of development in the municipality						6,600.00				Develo pment plannin g	GCMA	
12.	Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Coordinate the preparation and submission of annual action plan.						5,500.00				Develo pment plannin g	GCMA	
S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Othe rs	New	On-going	Lead	Coll.
ADMINISTRATION															
1.	Management and Administration	General Administration	Statutory meetings.	GCMA						150,000.0		✓		Central Admin	GCMA

2.	Management and Administration	General Administration	Sub-Committee Meetings.	GCMA						60,000.00		✓		Central Admin	GCMA
3.	Management and Administration	General Administration	MEOC Meetings.	GCMA						16,000.00		✓		Central Admin	GCMA
4.	Management and Administration	General Administration	Organize MUSEC meetings.	GCMA						78,000.00		✓		Central Admin	GCMA
5.	Management and Administration	General Administration	School Feeding programme.	GCMA								✓		Central Admin	GCMA
6.	Management and Administration	General Administration	Pay Assembly Members Mobilization and Presiding Member's emolument.	GCMA						168,000.0		✓		Central Admin	GCMA
7.	Management and Administration	General Administration	Provide Support to Security Agencies and Traditional Authorities.	GCMA						80,000.00		✓		Central Admin	GCMA
8.	Management and Administration	General Administration	Enforcement of Assembly's Bye-Laws.	GCMA						60,000.00		✓		Central Admin	GCMA
9.	Management and Administration	General Administration	National Day celebrations.	GCMA						96,000.00		✓		Central Admin	GCMA
10.	Management and Administration	General Administration	Anti-corruption - Rule of law and accountability programmes.	GCMA								✓		Central Admin	GCMA
11.	Management and Administration	General Administration	Right to Information activities.	GCMA								✓		Central Admin	GCMA
12.	Management and Administration	General Administration	Inauguration of Assembly Members and Unit Committee members.	GCMA						200,000.0		✓		Central Admin	GCMA
13.	Management and Administration	General Administration	Protocol Activity	GCMA						300,000.0		✓		Central Admin	GCMA
14.	Management and Administration	General Administration	Reduce the incidence of crimes in the Municipality	GCMA								✓		Police	GCMA
15.	Management and Administration	General Administration	Reduce the incidence of crimes in the Municipality	GCMA								✓		Central Admin	GCMA

16.	Management and Administration	General Administration	Commissioning & Operationalization of project	GCMA						20,000.00		✓		Central Admin	GCMA
17.	Management and Administration	General Administration	Organise Management meeting	GCMA						150,000.0		✓		Central Admin	GCMA
18.	Management and Administration	General Administration	Organise General Assembly meeting/Executive Committee PRCC meeting	GCMA						20,000.0		✓		Central Admin	GCMA
19.	Management and Administration	General Administration	Workshop & meeting allowance	GCMA						40,000.0		✓		Central Admin	GCMA
20.	Management and Administration	General Administration	Payment of Legal fees	GCMA						50,000.0		✓		Central Admin	GCMA
21.	Management and Administration	General Administration	Internal Celebrations	GCMA						10,000.0		✓		Central Admin	GCMA
22.	Management and Administration	General Administration	Provisions of unforeseen event.	GCMA						100,000		✓		Central Admin	GCMA
S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-going	Lead	Coll.
INTERNAL AUDIT															
1.	Management and Administration	General Administration	Revenue & Expenditure (DDF, DACF & IGF).	GCMA						11,000.00		✓		Audit	Finance Dept.
2.	Management and Administration	General Administration	Transport/Fuel Audit	GCMA						6,000.00		✓	✓	Audit	Finance Dept.
3.	Management and Administration	General Administration	Environmental Health Audit	GCMA						11,000.00		✓	✓	Audit	Environmental & Finance Dept.
4.	Management and Administration	General Administration	Procurement/ Contract Audit	GCMA						6,000.00		✓		Audit	Works, Procurement Dept.
5.	Management and Administration	General Administration	Training	GCMA						10,000.00		✓	✓	Audit	Audit

6.	Management and Administration	General Administration	Follow-up Audit/Special Audit	GCMA						–		✓	✓	Audit	GCMA
INFORMATION SERVICE DEPARTMENT															
S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Othe rs	New	On-going	Lead	Coll.
1.	Management and Administration	General Administration	Submission of programs and activities reports from the Municipal Assembly to the Regional Office.	GCMA						2,200.00			✓	ISD	GCMA
2.	Management and Administration	General Administration	Organize public education, survey, publicity campaign, MCE community engagement, and media engagements	GCMA						16,500.00			✓	ISD	GCMA
3.	Management and Administration	General Administration	To organize training in order to equip the Municipal Information Officers’ performance in their area of operation.	GCMA						8,800.00			✓	ISD	GCMA
4.	Management and Administration	General Administration	To collaborate with the Municipal Assembly, other departments and agencies on their outreach programs.	GCMA						11,000.00			✓	ISD	GCMA
5	Management and Administration	General Administration	Public Relations and complaints Committee	GCMA						44,000.00			✓	ISD	GCMA
S/N	Programme	Sub-Programme	Broad Activity	Location	TIME FRAME				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Othe rs	New	On-Going	LEAD	COLL.
NCCE															

1.	Management and Administration	IPDC meeting	IPDC meeting organized.	Maranatha						12,000.00		✓		NCCE	NCCE/ GES.
2.	Management and Administration	Sensitization activities on the menace of Violent Extremism and peaceful coexistence	Engaged (40) identifiable groups, religious bodies on the need to live peacefully among each other	40 people Municipal wide						3,000.00		✓		NCCE	NCCE/ GCMA
3.	Management and administration	Smart Governors Challenge	Preliminary stage	Maranatha University						7,000.00		✓		NCCE/ GCMA	Selected Schools
4.	Management and Administration	Public sensitization on Sanitation	Visit identifiable groups, FBOs, etc. on the need	Thirty (30) identifiable groups within GCMA wide						3,000.00		✓		NCCE	GCMA
5.	Management and Administration	Education on revenues mobilization	Engagement on dawn and dusk, visitation of identifiable groups and FBO	Municipal wide						4,000.00		✓		NCCE	NCCE/ GES.
6.	Management and Administration	Public education on Gender Mainstreaming	Radio activity and visitation to identifiable groups	Municipal wide						3,000.00		✓		NCCE	GCMA/ NCCE
7.	Management and Administration	Van announcement on attitudinal Change	Organize radio activities	Pentvars radio (Sowutuo m Electoral Area)						3,000.00				NCCE	Pentvars radio and M-LOVE radio.
8.	Management and Administration	Citizenship Week Celebration	Fifty (50) selected schools	Municipal wide						4,000.00				NCCE	NCCE/ GES / Heads of selected schools
9.	Management and Administration	Re-activation and creation of Civic Education Clubs	Visit schools	Municipal Wide						3,000.00				NCCE Ga central	NCCE/ GES / Heads of selected schools

10.	Management and Administration	Smart Governors' Challenge	To organize JHS/ SHS Students on the learning of the 1992 Constitution of Ghana, etc.	Selected fifty (50) schools within the Municipal						7,000.00					NCCE Ga central	NCCE/ GES / Heads of selected schools
11.	Management and Administration	Smart Governors Challenge	Final stage	Maranatha University						15,000.00					NCCE	NCCE/ GES / Heads of selected schools
12.	Management and Administration	Social Auditing / ARAP	Engaged two Community Within Ga Central Municipality	Auditing identifiable groups on ARAP						3,000.00					NCCE Ga central	Assembly member/ NCCE
13.	Management and Administration	Radio activities	Do civic education on radio	Pentvars radio and M-LOVE radio						2,000.00					NCCE Ga central	NCCE/ Pentvars radio and M-LOVE radio
14.	Management and Administration	Education on revenues mobilization	Engagement on dawn and dusk, visitation of identifiable groups and FBO.	Municipal wide						4,000.00					NCCE	NCCE/ GCMA
15.	Management and Administration	Child protection awareness campaign	Schools, FBOs, etc.	Municipal wide						3,000.00					NCCE	NCCE/ Social Warfare
16.	Management and Administration	Promoting Peaceful Coexistence and National Cohesion	Do civic education in schools, mosques & churches	Municipal wide						3,000.00					NCCE	NCCE/ GCMA
S/N	Programme	Sub-Programme	Broad Activity	Location	TIME FRAME				Budget (Cost)			Programme Status		Implementing Department		
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	LEAD	COLL.	
HUMAN RESOURCE MANAGEMENT																
1.	Management and Administration	Human Resource	Organize a- three-day revenue training for all revenue staff to improve revenue mobilization	Saarland View Hotel, Tantra						GH¢27,500.00		√			HR	Finance/ consultant
2.	Management and Administration	Human Resource	Organize Two Days Training on Financial Reporting	MJ Grand Hotel						GH¢9,900.00		√			HR	Finance

3.	Management and Administration	Human Resource	Organize a two-day training on Local Government Protocols	Assembly						GH¢19,800.00		√		HR	Consultant
4.	Management and Administration	Human Resource	Train staff on LGS Performance Appraisal	Royal "N" Hotel						GH¢19,800.00		√		HR	General Staff/Consultant
5.	Management and Administration	Human Resource	Train staff on Monitoring and Evaluation	MJ Grand Hotel					GH¢33,000.00			√		HR	General Staff/Consultant
6.	Management and Administration	Human Resource	Recruitment of staff in the auxiliary class under IGF	Assembly						Commission base		√		HR	Finance, Budget and Admin
7.	Management and Administration	Human Resource	organize orientation for newly posted National Service Personnel							GH¢6,050.00		√		HR	National Service
8.	Management and Administration	Human Resource	Staff Durbar							GH¢22,000.00		√		HR	Finance, Budget and Admin
9.	Management and Administration	Human Resource	End of year Awards and Motivational Package for all staff							GH¢88,000.00		√		HR	Finance, Budget and Admin.

PROCUREMENT PLAN

S/N	Programme	Sub-Programme	Broad Activity	Location	Time Frame				Budget (Cost)			Programme Status		Implementing Department	
					1 Q	2 Q	3 Q	4 Q	GoG	IGF	Others	New	On-Going	Lead	Coll.

PROCUREMENT FOR SERVICES

1.	Management and Administration	General Administration	Staff Development, Maintenance of Furniture and Fittings, Maintenance of Office Equipment, Maintenance and Repairs- Official Vehicles, Insurance of Official Vehicles, Insurance of Official Vehicles.	GCMA					357,000.00					PROCUREMENT	GCMA
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PROCUREMENT FOR GOODS

2.	Management and Administration	General Administration	Procurement of Refreshment Items, Procurement of Printed Materials and Stationery, Procurement of Motor Vehicle, Procurement of Items for Official/National Celebrations, Procurement of Computers and Accessories, Procurement of Furniture and Fittings, Procurement of Cleaning/Sanitary Materials, Road Signals, Procurement of Office Equipment.	GCMA					1,718,000.00			PROCUREMENT	GCMA
PROCUREMENT FOR WORKS													
3.	Management and Administration	General Administration	Maintenance/ Renovation of School Buildings, Maintenance of Work-In-Progress Health Centres, Construction of Drains, Construction of School Buildings, Construction/Continuation of Work-In-Progress Health Centres, Construction of Agricultural Facilities, Minor Repairs of Office and Residential Buildings, Construction of Office Buildings, Maintenance of Roads, Construction of Bridges,						5,245,000.00			PROC	GCMA

			Maintenance of Drains.									
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